

BURTON COMMUNITY COUNCIL

Minutes of the monthly meeting held online on Wednesday 2nd June 2021, 7pm.

Present: Cllrs Robin Howells, Paddy McNamara, Nia Phillips, Derek Jones, Vicky White; Peter Horton (Clerk).

Apologies: C'llrs Bob Guy, John Evans, Scott Sinclair, John Mathias, Laurence Price.

Declarations of known interests

None

Approval of minutes of the May 2021 monthly meeting

The minutes were approved as written (proposer C'lr Derek Jones, seconder C'lr Nia Phillips).

Approval of the minutes of the 2021 A.G.M.

The minutes were approved as written (proposer C'lr Paddy McNamara, seconder C'lr Nia Phillips).

Matters Arising

Potholes. Members reported no progress on repairs to any of the potholes reported after the May meeting. Clerk to report these again.

Sardis planning enforcement. The Clerk reported that no further progress had been made on the planning enforcement investigation in P.C.C. However, the case was formally logged on the P.C.C. systems.

Information board, Houghton. C'lr Paddy McNamara reported that the information board was due to be installed imminently.

Smoking signage guidance. The Clerk had obtained a sign from P.C.C. and delivered this to C'lr Laurence Price. In a separate development, a sign had been installed at the playpark entrance by persons unknown, probably P.C.C.

Houghton Playpark. C'lr Paddy McNamara informed Members that the Leylandii trees were due to be removed the following Monday / Tuesday. He would arrange to close off the playpark in advance of the work. The repairs to the other items of playpark equipment and matting agreed in the May meeting were also in hand.

Ash Dieback. The Clerk had received a message from Mr. Tony Winn, concerning Ash trees around the perimeter of the car park area of the Houghton Playpark. Members were content to leave this for further discussion in the agenda item tabled for July.

Annual meeting with Clerk. Arrangements for this were left for discussion between the Chairman and the Clerk at a convenient time.

Burton Ferry Picnic area. Deferred for discussion in the July meeting, when it was hoped that C'lr Scott Sinclair would be present.

Land at Hill Crescent. The Clerk confirmed that he had submitted the form, but that nothing had been heard back. Clerk to chase this up. Message to mention the fact that Members are requesting an update on the situation.

Information Board, Burton Ferry. In hand with C'lr Scott Sinclair.

Cleaning of vehicle-activated signs. It was confirmed that C'lr Scott Sinclair had asked Spencer Jones to clean all three signs twice a year for £60 in total (i.e. £10 per sign per clean). It was not known if anything had yet been heard back from Mr. Jones. Clerk to chase this up.

Drain outside Trinity House. The Clerk had been informed by P.C.C. that they were looking into the matter, including checking the pipe for blockages, and discussing the matter with Western Power, who were thought to have possibly damaged it prior to the previous incident.

Plans

Applications

21/0076/PA – Variation condition 2 of planning permission 08/0687/PA and supplemental reserved matters consent 11/0430/PA to allow for amendments to approved plans for Plot 3; Site Address: 3, Ashmoor Gardens, Houghton, Milford Haven, SA73 1NW – No comments.

21/0150/PA – Proposed replacement house and detached garage/workshop. Alteration & extension of site curtilage; Site Address: Roseleigh, 3, Ashdale Lane, LLANGWM, Haverfordwest, Pembrokeshire, SA62 4NU – No Comments.

21/0154/PA - Change of use of existing residential annexe into a self-contained holiday let unit; Site Address: THE ANNEX, 2, Elidyr Park, LLANGWM, Haverfordwest, SA62 4NW – No comments.

Pre-application consultations

Proposed Planning Application for Development at Mead Lodge Farm, Houghton, Milford Haven, SA73 1NS – No comments.

Decisions

20/1179/PA - Alterations to existing detached garage/workshop to provide ancillary accommodation; Site Address: Upper Milton, BURTON, Milford Haven, Pembrokeshire, SA73 1LG.

Correspondence

- 1) P.C.C. – Consultation on railway services provision – noted.
- 2) Mr. Tony Winn – message concerning Ash trees – dealt with in Matters Arising above.
- 3) J&J Pizza – request for permission to trade in car park for one evening per week – Members resolved to allow this (proposer C’lir Robin Howells, seconder C’lir Nia Phillips). Response to mention that they would be responsible for arranging any planning consents required in connection with the trading. Clerk to notify them accordingly.

Accounts

Payments

Clerk (salary and fixed expenses, April – June 2021 (to include £67-55 for the asset risk assessment carried out in March 2021)	:	As per contract
H.M.R.C. (P.A.Y.E. tax)	:	As per contract
Clerk (incidental expenses, December 2020 – May 2021)	:	£193-54

Charitable donations

Matter to be placed on agenda for discussion in July, and Clerk to circulate details of previous donations in advance.

Bank signatories

It was agreed to add C’lirs Robin Howells and Derek Jones as signatories, and remove Alun Williams. This would result in four signatories in total, including the above-mentioned two councillors, C’lir Paddy McNamara, and the Clerk. Clerk to make the necessary arrangements. The above items were approved (proposer C’lir Vicky White, seconder C’lir Nia Phillips).

Discussion of Proposed projects at Burton picnic area and Houghton playpark

Deferred for discussion in July.

Discussion of services at Withybush Hospital

Members referred to the previous letter written to the Hywel Dda Health Board raising concerns over cuts to services at Withybush Hospital. It was agreed that concerns remained, and the Clerk was asked to write again, raising similar concerns, and asking the same questions as those raised in the last letter sent (proposer C’lir Robin Howells, seconder C’lir Paddy McNamara).

Discussion of open vacancy on Community Council

Clerk to place the necessary notice on webpage, and in a community noticeboard, to get the process under way.

Any other business

Items for July agenda. C’lr Robin Howells had received an email from C’lr Laurence Price raising three items for discussion. These were grass-cutting at the playing field, grass-cutting of common land off Vale Road, and concerns over road markings at junction of Vale Road. All these matters to be placed on the agenda for discussion in July. In the meantime, C’lr Paddy McNamara undertook to obtain quotations for grass-cutting at the Playing Field, along with periodic hedge-cutting and clearance around the bus shelters.

Meeting venue for forthcoming meetings. Members were in agreement to continue with meetings in the Jubilee Hall for the time being.

Road markings at junction of Trinity Terrace and main road, close to Jolly Sailor. C’lr Derek Jones raised concerns over the faded road markings at this location, citing safety concerns. Members noted that these were supposed to have been refreshed by P.C.C. as part of the recent work undertaken in the Village in connection with signage, etc. Clerk to report this to P.C.C. with a request for the markings to be re-painted.

Enforcement of no-smoking and dog-fouling regulations. C’lr Vicky White mentioned that this matter now came under the remit of Sarah Oliver in P.C.C., and a contract for enforcement provision was currently being put out to tender by P.C.C.

Next meeting to be held at 7pm on Wednesday 7th July 2021.