

BURTON COMMUNITY COUNCIL

Minutes of the monthly meeting held online on Wednesday 2nd December 2020, 7pm

Present: Cllrs John Mathias, Nia Phillips, Vicky White, Robin Howells, Alun Williams (Chairman), John Evans, Derek Jones, Scott Sinclair; Peter Horton (Clerk).

Apologies: C’lr Paddy McNamara.

Declarations of known interests

None.

Approval of minutes of November 2020 monthly meeting

The minutes were agreed as an accurate record of the meeting, and kept for signature by the Chairman following the meeting (proposer C’lr Derek Jones, seconder C’lr Robin Howells).

Approval of minutes of 2020 A.G.M.

The minutes were agreed as an accurate record of the meeting, and kept for signature by the Chairman following the meeting (proposer C’lr John Evans, seconder C’lr Nia Phillips).

Matters Arising

Memorial plaques and information board, Houghton Green. C’lr Nia Phillips reported that she had examined the information board, someone had been sourced to make a new map, and the existing plaques had been located. Agenda item to be tabled for next month to discuss detailed arrangements. In the meantime Clerk to check records of plaques approved over the years, including for C’lr Vicky White’s mother, Julia White.

Common land Houghton. Nothing further to report at present.

Lease on land at Hill Crescent. Nothing further to report at present.

Sardis bus shelter. Dealt with in ‘Correspondence’ below.

Footpath to Jubilee Hall. Members noted that the work was substantively complete.

Western Power. Nothing further had been heard from Western Power regarding the proposed sub-station.

Hill Mountain to Sardis footpath. Dealt with in agenda item below.

Potholes damage to carriageway – Members noted that work to repair the potholes on the main road at Sardis was still outstanding. Clerk to check on this with P.C.C.

Planning Enforcement investigation, Slade House, Sardis. Members understood that the investigation was ongoing. Nothing further had been heard to date.

Burton signage. C’lr Scott Sinclair reported that the 30mph speed limit signs were now in situ. It was understood that the posts for the speed-activated signage were due to be delivered on 4th December. It was hoped that P.C.C. would complete the work to instal the signs by Christmas.

Sardis common land. The Clerk had checked with Welsh Water, who had said the gas cylinders and blue pipe did not belong to them. C’lr John Mathias had completed placing the boulders at the edge of the common. Clerk to contact the Common Land Officer regarding removing the remaining rubbish from the common.

Badger Wood. The Clerk had been informed by Planning Enforcement that they were recommending closure of the case, as they were of the view that no breach of Planning Control had occurred. The Police had informed the Clerk that the matter was under investigation by the

N.R.W., who were due to visit the site imminently. Matter to be tabled as an agenda item for January.

Burton Hill footpath. C’Ilr Scott Sinclair reported that the growth encroaching over the footpath continued to be a problem, and had not been addressed. Matter to be reviewed in January.

Ash Dieback. Scheduled for an agenda item in February.

Open Council vacancy. The Clerk had been informed that no request for an election had been submitted to the Elections Office. Clerk to advertise inviting applications for co-option. Matter to be tabled for discussion in January.

Potholes Rhooseferry Lane. The Clerk confirmed that these had been reported again. It was not known if they had been done.

Plans

Applications

20/0657/DC - Discharge of condition 4 (method statement for biodiversity reasons) of planning permission 18/0511/PA (Residential development (determination of reserved matters of access, appearance, landscaping, layout and scale to outline planning permission 09/0556/PA); Site Address: Barnlake Point, Burton, Milford Haven - Clerk to respond with the same comments as those made on the previous application for the same site discussed at the November meeting.

Decisions

20/0488/PA - Variation condition 2 of planning permission 08/0687/PA and supplemental reserved matters consent 11/0430/PA to allow for amendments to approved plans for Plot 1, Houghton Nursery, Plot 1, Milford Haven, SA73 1NW

Correspondence

- 01) Sian Waters, P.C.C. – Notification that no requests had been received for an election – discussed in ‘Matters Arising’ above.
- 02) W.G. – Consultation on Principal Authority governance arrangements – noted.
- 03) Wales Council for Voluntary Action – Guidance on re-opening of community centres – noted.
- 04) W.G. – Consultation on flooding and Tan 15 guidance – noted.
- 05) Pembs. Voluntary Transport Association – Information on flexi bus services – noted.
- 06) Grant Thornton – Notification of completion of external audit for 2019/20 – dealt with in ‘Accounts’.
- 07) P.C.C. – Information on outcome of planning enforcement investigation into work at Badger Wood, Llangwm – dealt with in ‘Matters Arising’ above.
- 08) P.C.C. – Response to request for works to verge and footpath at bus shelter, Sardis – Clerk to send an email enquiring about possible eligibility for inclusion in the next round of community works grants.
- 09) Milford Haven Port Authority – consultation on 5 year Recreation Management Plan – Clerk to respond supporting retention of the pontoon (proposer C’Ilr John Evans, seconder C’Ilr Scott Sinclair).
- 10) Malcolm Wiltshire – concerns over current bus stop arrangements in Houghton – Members noted that the letter outlined concerns over the current bus stop location, and suggested that it be relocated to close to the junction by the Houghton Playpark, opposite the Jubilee Hall. Members were not convinced that the bus shelter really needed moving, and also felt it would be important to consult fully with local residents before embarking on any project to do so. As an initial step, Clerk to contact P.C.C. with a request that the current bus stop location be risk-assessed (proposer C’Ilr John Mathias, seconder C’Ilr Nia Phillips).
- 11) O.V.W. – Information on Volunteering Recovery grant scheme – noted.

Accounts

Payments

Clerk (salary and fixed expenses October – December 2020)	:	As per contract
H.M.R.C. (P.A.Y.E. tax for above salary)	:	£234-35
Clerk (incidental expenses, June – November 2020)	:	£61-74

Audit

Members noted the audit return received from the external auditors, with no matters arising from the audit, and the ‘Conclusion of Audit’ notice had been posted on the webpage. The above items were approved by Members (proposer C’lr John Evans, seconder C’lr John Mathias).

Discussion of footpath provision between Houghton and Hill Mountain

The Clerk had been informed by C’lr Laurence Price that P.C.C. officers had suggested to him that it might be worth applying for funding for footpaths that needed doing. Members were agreed that it is a dangerous road, and needs a footpath. Clerk to write to P.C.C. enquiring about possible initial consideration to the section from Hill Mountain to Bowling’s Corner, or possibly up to the cricket field.

C’lrs Alun Williams and John Evans had looked at the Sardis footpath. Upkeep of the path was an issue, as it was not really fit for purpose, as it had not been designed to a proper specification. Clerk to ask for this section of path to be properly cleared back to its edges. Also, a request to be made for a site meeting with someone from P.C.C. to discuss the way forward to properly address the ongoing issues with this section of footpath (proposer C’lr John Evans, seconder C’lr Robin Howells).

Discussion of potential projects for inclusion in 2021/22 year, in advance of formal budget / precept discussions in January

Burton Ferry picnic area work. Members agreed that this could be a potential project, with possible attention to making the area more disabled-friendly, possibly removing or replacing the pavements, and replacing one of the picnic benches. C’lr Scott Sinclair undertook to do some costing out of more detailed proposals. Clerk to obtain map of common land boundaries at this location, and forward to C’lr Scott Sinclair.

Area in front of Burton Church in vicinity of pond. Members noted that this needed sorting out. It was also noted that there were some unspent allocated funds in the current year for this purpose.

Land behind Hill Crescent. This was noted as possibly requiring some expenditure if the lease should go ahead.

Noticeboard maintenance. Matter to be tabled for detailed discussion in January. Members asked the Clerk to resume placing minutes and other notices in the community noticeboard.

Any Other Business

Speeding traffic through Sardis. C’lr John Evans raised a concern over this matter. Clerk to report concerns to GoSafe.

Christmas trees. C’lr John Evans asked if P.C.C. were likely to have any surplus Christmas trees. Clerk to ask them.

Meeting arrangements for January. It was agreed that the January meeting would be held on Zoom, due to the current situation with increasing cases of Coronavirus locally.

The meeting ended at 7-10pm. Next meeting to be held on Wednesday 6th January 2021