

BURTON COMMUNITY COUNCIL

Minutes of the monthly meeting held at the Jubilee Hall, Houghton, on Wednesday 1st May, 2019

Present: Cllrs John Mathias, Paddy McNamara(Chair) , Nia Phillips, Robin Howells, Alun Williams, Derek Jones, John Evans, Iain Wood, Scott Sinclair (vice-Chair); Peter Horton (Clerk).

Apologies: C'llrs Laurence Price, Michael Pettit.

Declarations of known interests

C'llr Robin Howells declared a personal but non-prejudicial interest in the agenda item about the ditches in New Wells Road, as a resident of the street.

C'llr Iain Wood mentioned that in the event of a discussion on planning application ref. 19/0047/PA he would declare a personal and prejudicial interest, as a neighbour sharing a common boundary with the development site.

Minutes of April 2019 monthly meeting

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'llr Alun Williams, seconder C'llr Robin Howells).

Matters Arising

Sewage disposal, Houghton.

C'llr Alun Williams had still heard nothing further from Welsh Water regarding the situation at Foxhall. Clerk to chase up a progress report on this aspect.

C'llr Paddy McNamara mentioned that he had spoken with the developer from the new development proposed on the corner of the Main Road and Vale Road. The developer had mentioned that he had attended a meeting with Welsh Water regarding sewage disposal for the development, and Welsh Water had expressed no concerns about the proposals.

Members noted that the N.R.W. pollution hotline number had not yet been placed on the fence. Clerk to prepare signs advertising this number and arrange to place these in the noticeboard. Clerk to also make a laminated copy of the sign available to C'llr Nia Phillips, to be placed on the fence.

Hywel Dda.

Nothing further to report. Note that matter to be placed on September agenda for discussion.

Playing field.

Members noted that the grass-cutting was now under way with One Stop.

Grass-cutting in the playpark had not been done. Clerk to chase up with P.C.C.

Flower planters, Sardis / Hill Mountain.

Still in hand with C'llr Laurence Price. C'llr Laurence Price to also arrange the collection of the bench made in memory of Claire Zawadzki being held by Mr. Walters.

Litter-picking.

Members were informed that the litter-picking kits had been obtained by C'llr John Evans, and were available. The Clerk confirmed that notices advertising their availability had also been placed in the community noticeboards. It was noted that there had been recent separate litter picks, one sponsored by Valero, and another one at Burton Ferry.

Diocese letter.

The Clerk confirmed that the letter querying the levy placed on the local church had been sent out, but no response yet received. C'llr John Mathias expressed the view that this was an internal matter for the Church authorities, and not one in which the Community Council should be involving itself.

Discussion of annual risk assessment actions required (including possible maintenance work / replacement of noticeboard(s))

Members noted that the work to reconfigure the doors on the noticeboards at the Jubilee Hall and Bowling's Corner had been completed.

C'llr Scott Sinclair had agreed in principle a location for the Burton Ferry noticeboard, on the side wall of the Jolly Sailor. Consideration would need to be given to the appropriate size of noticeboard for the location. Members were in favour of relocating the existing noticeboard if possible, and reconfiguring the doors as with the other two noticeboards. However, C'llr Sinclair was unsure if its condition was good enough. Matter left with C'llr Sinclair to look at the options and report back further to Members at the June meeting.

Discussion of drainage problems, Rhooseferry Lane

P.C.C. had responded to say they would inspect the drain in the coming weeks.

Discussion of satellite dish placed on land adjacent to Main Road, Houghton

C'llr Paddy McNamara had mentioned this matter to the developer. The developer had confirmed that it had been installed by Virgin Media, but was due to be removed shortly. C'llr McNamara had also discussed with the developer the density of the development. The developer had mentioned that the L.P.A. had suggested 8 properties, rather than the 5 actually applied for. On the matter of tree-felling, the developer had felled the trees to avoid a possible T.P.O., as he perceived the work to be necessary to facilitate a new site entrance. There was one further tree due to be felled. Members acknowledged that they had no power to prevent the tree-felling.

Burton Ferry Boat Garden area.

The Clerk had received a response from the Common Land Officer to say that a 'No barbecues' sign placed by the Community Council would not be illegal, but was not to be encouraged.

C'llr Scott Sinclair wished it to be noted that the second picnic bench might need replacing within the next year. He also mentioned that work to re-clean the stones might possibly be needed later in the year, though it was hoped to avoid this if possible.

C'llr Scott Sinclair mentioned that he was happy to arrange the necessary minor repairs to the fence at the site that were picked up in the Risk Assessment.

Road drain outside Trinity House.

C'llr Scott Sinclair mentioned that P.C.C. had attended the site the previous day and carried out some work on the pipeline. However, they had stated that one section of pipe needed replacing, and arrangements would need to be made for this to be carried out.

Plans

Applications

19/0047/PA (Erection of a dwelling (outline with access, layout and scale for consideration) - The Rafters, Ashdale Lane, LLANGWM, Haverfordwest, Pembrokeshire, SA62 4NU – no comment.

[NOTE – as no discussion was held on the application, it was not deemed necessary for C'llr Iain Wood to leave the room].

Correspondence

- 1) Common Land Officer - information re. Sardis Common Land – dealt with in agenda item below.
- 2) Darren Thomas – Highways issues – Matter of possible footpath provision between car park and Village Hall to be placed on June agenda for discussion.
- 3) P.C.C. – L.D.P. submission deadline extension – noted.
- 4) Neil McCarthy – List of works required to playground – The Clerk had received quotations by telephone from fencing contractor Richard Thomas. These were relayed to Members for information. Clerk to ask C'llr Laurence Price to obtain a second quotation for

comparison, as well as quotations for the other work required in the playpark. Matter to be placed on June agenda for discussion.

- 5) Internal auditor – Internal audit report – dealt with in Accounts.
- 6) Zurich – Insurance renewal – dealt with in Accounts.
- 7) O.V.W. – Motions for 2019 A.G.M. – noted.
- 8) O.V.W. – Welcome letter, and invitation to nominate Member for Area Committee meetings – C’llrs Iain Wood and Alun Williams had attended the recent meeting. C’llr Alun Williams had been nominated as the Pembs. O.V.W. stakeholder Group representative for Hywel Dda-related matters, but had received no response yet to a request for the terms of reference. C’llrs Iain Wood and Alun Williams agreed to continue attending the meetings on behalf of the Community Council.
- 9) P.C.C. - Community Delivery Project, Environmental Services – To be placed on June agenda for discussion.
- 10) P.C.C. – Speed survey results – noted.

Accounts

Payments

Members’ allowances

C’llr John Evans : £150-00

General

Clerk (expenses December – May) : £106-46

Tom Greenwood (work to noticeboards) : £380-00

Denise Mayr : £ 60-00

Zurich : £502-18

John Colnet (tree-felling) : £240-00

[Clerk to query the additional element for grass-cutting]

Charitable donations

Wales Air Ambulance : £100

Paul Sartori Foundation : £ 50

Hope Therapy Centre : £100

Cruse Bereavement Care : £ 50

St. Mary’s Parents & Toddlers Group : £150

Pembs Y.F.C. : £ 50

Sandy Bear : £ 50

Graveyard maintenance

Burton Church : £150

Sardis Chapel : £ 50

Internal audit

Members noted that the internal audit for the 2018/19 accounts had been completed, and the report circulated to all Members.

Annual governance Statement

Members considered the Annual Governance Statement for 2018/19. The relevant section of the 2018/19 audit form was completed, and signed by the Chairman and Clerk.

The above items were approved by Members (proposer C’llr John Evans, seconder C’llr Iain Wood).

Discussion of common land at Sardis, including discussion of possible placement of boulders across the site frontage

It was mentioned as previously confirmed that no permission would be needed for the Community Council to place boulders on the land.

The Common Land Officer had stated that the land was unregistered common land, and therefore persons did not enjoy any particular rights to use the land for grazing, logging, etc., as had apparently been claimed by some residents.

The Clerk confirmed that no response had been received from Welsh Water regarding the matter of a possible contribution for maintaining a turning area on the land. Clerk to chase them up for a response on this matter.

C'Ilr Alun Williams mentioned that the recently-planted trees were growing well, but would need monitoring for growth removal around them.

Matter to be placed on June agenda for further discussion as needed.

Discussion of possible replacement of goalposts on playing field

Members agreed that new goalposts would be needed. C'Ilr Nia Phillips to research prices, etc., and report to the June meeting. Members were agreed that something similar to those already there would be good, though ideally a bit more rigid, but not such that they might cause a health and safety hazard.

Any necessary follow-up discussion of annual risk assessment actions required, including concrete path to Sardis bus shelter / possible placement of bollards around verge area.

P.C.C. had confirmed that the footpath is the responsibility of B.C.C. There had been no response to date to the enquiry about placing bollards on the land.

Clerk to contact P.C.C. to ask for consideration to placing bollards alongside path or around the edge of the land.

C'Ilr Iain Wood to obtain quotations for relaying the footpath.

Matter to be placed on agenda for further consideration in June.

Review of situation at Cleddau Bridge following recent toll removal

Members expressed a variety of views on the situation following the recent toll removal.

However, there was general agreement that the current situation was far from ideal. It was accepted that obtaining a roundabout at this location was probably unrealistic. Clerk to contact Highways to ask them for their proposals to improve the situation.

Discussion of needed works to highway ditches, New Wells Road

C'Ilr Robin Howells informed Members that work on these ditches was due to be done based on previous undertakings given by P.C.C. There had been three site visits to date, but nothing substantive done. Clerk to chase up P.C.C. regarding the matter.

Discussion of problems with highway visibility at junction between Ashdale Land and Main Road

C'Ilr Alun Williams mentioned that the junction had been redesigned to make it safer. Now, coming out to turn right towards Haverfordwest, it was necessary to come out to the crown of the road in order to gain visibility to the left. He was aware that there had been a number of near misses due to this. Clerk to contact P.C.C. to ask them to look at the situation and offer their comments / proposals for resolving the problem.

Any other business

Cleddau Reach minutes of Governing Body meetings. Clerk to circulate minutes from meetings to all Members.

Public Forum

There were no members of the public present.

The meeting ended at 9-10pm. Next meeting, Wednesday 5th June, 2019