

**COMMUNITY OF BURTON**  
Notice of Meeting of Community Council

Dear Sir/Madam

I hereby give you notice that the 2018 Annual General Meeting of the Community Council of the above-named Community will be held at THE JUBILEE HALL, HOUGHTON on Wednesday May 2<sup>nd</sup> 2018 at 7-00pm.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 24th day of April, 2018.

**PETER HORTON**  
CLERK TO THE COUNCIL

**AGENDA**

- 1) Election of Chairman
- 2) Election of Vice-chairman
- 3) Appointment of Jubilee Hall representative
- 4) Report of 2017/18 Accounts
- 5) Discussion / updating of Community Risk Assessment
- 6) Discussion / updating of Community Asset register
- 7) Discussion / review of amended Community Standing Orders
- 8) Adoption of Members' Model Code of Conduct
- 9) Discussion of Members' allowances
- 10) Updating of Members' Register of Interests