

## **BURTON COMMUNITY COUNCIL**

### **Minutes of the monthly meeting held at the Jubilee Hall, Houghton on Wednesday 6<sup>th</sup> September, 2017**

**Present:** Cllrs Nia Phillips, Scott Sinclair, Laurence Price, Alun Williams, Iain Wood, John Mathias, Robin Howells, Derek Jones; Peter Horton (Clerk).  
**Apologies:** C’llr Rob. Summons, Michael Pettit, Paddy McNamara, John Evans.

The meeting was chaired by C’llr Nia Phillips.  
Members welcomed C’llr Robin Howells to his first meeting.

#### **Declarations of known interests**

None.

#### **Minutes of July 2017 monthly meeting**

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C’llr Alun Williams, seconder C’llr Derek Jones).

#### **Matters Arising**

**Play equipment grant application.** C’llr Laurence Price reported to Members on the details of the grant application made. Copy of application passed to Clerk for filing.

**Replacement seat slab, Burton Ferry.** C’llr Laurence Price undertook to try and get this done prior to next month, as P.C.C. had indicated that they would charge for casting a new slab.

#### **Planning**

##### **Applications received**

**NP/17/0450/FUL (Extension, Woodside Farm, Port Lion SA62 4JT) - No comments.**

##### **Consents issued**

**17/0329/PA (Demolition of existing garage, erection of new garage & extension – 4, HOLLYBUSH, Ivy Park, BURTON, Milford Haven, Pembrokeshire, SA73 1NT)**

#### **Correspondence**

- 1) Grant Thornton - Notification of completion of audit - dealt with under 'Accounts'.
- 2) Hywel Dda C.H.C. - Concerns over proposed changes in health service delivery - noted.
- 3) P.C.C. - Draft Well-being Plan Priorities consultation – noted, for individual response.
- 4) Mrs. Pat Morgan – card of thanks for plaque put up in memory of Terry Morgan - read and circulated to Members.

#### **Accounts**

<b>Payments</b>	H.M.R.C. (P.A.Y.E. tax)	:	£168-16
	Clive Walters (picnic bench)	:	£120-00
	Derek Jones (reimbursement for plaque for Terry Morgan)	:	£ 54-30

**Audit.** Members were informed that the audit had been completed with no matters arising.

The above items were agreed by Members (proposer C’llr Robin Howells, seconder C’llr Laurence Price).

#### **Discussion of works needed on playing field**

**Fencing at site entrance.** C’llr Paddy McNamara had sent a message to say that arrangements had been made for the fencing to be carried out.

**Grounds maintenance.** C’llrs Laurence Price and John Mathias had not been contacted by One Stop Property Development regarding the work. Clerk to chase up One Stop regarding this.

### **Discussion of recent Boundary Commission presentation**

The Clerk reported to Members on the recent presentation given by the Boundary Commission for Wales. The current review concerned areas covered by County Councillors. No changes were anticipated to community council boundaries. Matter left in abeyance.

### **Discussion of remedial works / replacement needed to Burton Ferry noticeboard**

The Clerk informed Members that that a new noticeboard would cost around £130 - £150. However, the current location was generally felt to be unsuitable, and it was agreed that a new noticeboard would probably not help much. Members briefly discussed possibilities for a new location, possibly on the common at Burton Ferry. However, the matter was not regarded as urgent. C'llr Scott Sinclair had been spoken to by one resident with concerns about the accessibility of the area for disabled persons, due to the uneven surface and stepped kerb. Also, the picnic bench was in need of replacement, and the cobbles had become grassed over. Matter to be placed on the agenda for October, to discuss an overall plan for the area, including possible re-siting of the noticeboard, and possibly replacing the old picnic benches. In the meantime, C'llrs Laurence Price and Scott Sinclair to arrange removal of the defective picnic bench at the earliest opportunity (proposer C'llr Nia Phillips, seconder C'llr Derek Jones).

### **Discussion of effect of line-hatching at junction of New Wells Road and Ashdale Lane**

C'llr Robin Howells felt that it was only a matter of time before an accident happened at the junction. Members did not think that the recent line-hatching had made any significant difference. Clerk to write to P.C.C. to re-state earlier comments that the unofficial parking area across the road needs to be eliminated in order to lessen the problem.

### **Discussion of trees / school hedgebank, Houghton**

C'llr Laurence Price informed Members that the owner had been invited to send in a letter outlining his proposals, but had not done so. Therefore, Members did not discuss his verbal request for permission to remove the tree stumps from the hedgebank on the boundary of Houghton Common. Clerk to write to Richard Staden (Landscapes Officer, P.C.C.) to request that Tree Preservation Orders be placed on the trees on both road frontages. C'llr Robin Howell's contact details to be provided to P.C.C. in the event that they wished to arrange a site meeting to inspect the area. Matter to be placed on October agenda for further discussion.

### **Discussion of amendment to Community Council standing orders**

The standing orders were amended to make the date of the monthly meetings the first Wednesday of the month (proposer C'llr Laurence Price, seconder C'llr Alun Williams).

### **Any other business**

**Remedial work on Sardis bus shelter.** C'llr Iain Wood confirmed that the work was scheduled to commence within the next couple of weeks.

**Noticeboard keys.** C'llr Iain Wood mentioned that it would be good if more keys could be made available. However, the Clerk had been unable to obtain duplicates to date.

**October meeting.** C'llr Scott Sinclair gave advance apologies for the October meeting.

**EE mobile reception.** C'llr John Mathias informed Members that EE reception was poor to non-existent at present, due to damage to infrastructure.

### **Public Forum**

There were no members of the public in attendance.

The meeting ended at 8-10pm. Next meeting, Wednesday 4<sup>th</sup> October 2017