

BURTON COMMUNITY COUNCIL

Minutes of the monthly meeting held at the Jubilee Hall, Houghton on Wednesday 26th July, 2017

Present: Cllrs Nia Phillips, Scott Sinclair, Michael Pettit, Laurence Price, Alun Williams, Iain Wood, John Mathias; Peter Horton (Clerk).

Apologies: C'llrs Paddy McNamara, Derek Jones; County Councillor Rob. Summons.

C'lr Alun Williams chaired the meeting to begin, in the absence of the Chair and vice-Chair.

Declarations of known interests

None.

Minutes of June 2017 monthly meeting

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'lr John Mathias, seconder C'lr Iain Wood).

Matters Arising

Barnlake Community clearance / Church Road ground maintenance. Neither C'lr John Mathias nor C'lr Laurence Price had heard from One Stop Property Developments regarding the works needed at these locations. Clerk to chase up.

Clive Walters. Houghton Playpark seat. LP had obtained a price for the new replacement picnic bench of £120 from Mr. Clive Walters. Members agreed to this quotation, and C'lr Laurence Price to organise this (Proposer C'lr Scott Sinclair, seconder C'lr Laurence Price).

Planning

Applications

NP/17/0435/S3 – Variation of condition 1 of NP/12/0416 to extend timescale for submission of timescale by two years – No comments.

17/0329/PA (Demolition of existing garage, erection of new garage together with side and rear extension. 4-HOLLYBUSH, Ivy Park, BURTON, Milford Haven, Pembrokeshire, SA73 1NT) – No comments.

Consents issued

17/0227/PA (First floor extension above garage - Smugglers Rest, Kiln Park, BURTON FERRY, Milford Haven, Pembrokeshire, SA73 1NY).

17/0116/PA (Front entrance porch and rear kitchen and conservatory extension - Talar, 2, Thurston Lane, SARDIS, Milford Haven, Pembrokeshire, SA73 1LA).

17/0091/PA (Enlarge existing porch adding extra glazing and other works - Oxland Farm, BURTON, Milford Haven, Pembrokeshire, SA73 1LG).

Correspondence

- 1) Boundary Commission – notification of consultation on proposed changes – Clerk to attend presentation on Friday. Matter to be placed on agenda for September for any needed discussion.

[NOTE : at this point C'lr Nia Phillips arrived, and took over chairing the meeting]

- 2) St. Mary's Church, Burton – Thanks for donation received – noted
- 3) Hywel Dda Health Board – Consultation on mental health services – noted, and copies of various documents circulated to Members for information, along with copies of a questionnaire document, for individual response to the consultation.

- 4) P.C.C. – Grant information for playparks – C’llr Laurence Price to undertake consultation with local residents, and with Neil McCarthy of P.C.C., and push forward if possible. Members agreed that if it was possible to organise a grant application, this should be for new swings additional to those already present (proposer C’llr John Mathias, seconder C’llr Michael Pettit). It was understood that using the grant application to seek funding for the fencing at the playing field entrance would not be acceptable, as (a) this area is not part of the existing playpark, and (b) the grant rules restrict applications to use for actual play equipment.

Accounts

Payments

Clerk’s expenses, January – June 2017 : £100-83

Budget review, April – June 2017

Expenditure to date :

Insurance	:	£ 395-11
Donations	:	£1640-00
Village maintenance	:	£ 897-60
Admin / Clerk	:	£1101-15

The Clerk informed Members that, with the exception of the village maintenance items, all sums were within precepted amounts. The sums spent on maintenance were in connection with development of the playing field and grounds maintenance, and could easily be accommodated from capital reserves.

The above items were agreed by Members (proposer C’llr Laurence Price, seconder C’llr Alun Williams).

Discussion of works needed on playing field

Fencing / gateway. C’llr Paddy McNamara had obtained a price of between £1500 and £1700 for fencing of the gateway area, to include pedestrian and vehicular gates. Members agreed to proceed with this (proposer C’llr Laurence Price, seconder C’llr Alun Williams). Clerk to convey this to C’llr Paddy McNamara for implementation, with a request for clarification from the contractors that the quotation includes for necessary repairs to the playpark fencing.

Discussion of replacement of information board at Houghton Green

C’llr Laurence Price had obtained a new draft of the proposed map, and showed this to Members. Members happy with the layout and appearance of the map, and thanked C’llr Price for his work to date. It was left for C’llr Price to continue with the project by arranging for one or two small corrections and further additions needed, and completing the preparation of the map in conjunction with officers in P.C.C.

Any necessary discussion of maintenance of area around pond, Church Road

Covered in ‘Matters Arising’ above.

Discussion of co-option of two new Members

After some discussion, Members agreed to invite Mr. Robin Howells (proposer C’llr Nia Phillips, seconder C’llr Alun Williams), and Mr. John Evans (proposer C’llr Laurence Price, seconder C’llr Michael Pettit) to join the Council. Clerk to inform them accordingly, as well as the two unsuccessful candidates. The Clerk was asked to stress that the decision was based primarily on a desire to achieve representation from as many parts of the community area as possible, with the successful candidates coming from Sardis and the Foxhall area, where there were no current Members.

Discussion of necessary remedial works, Sardis bus shelter

C’lir Iain Wood had received an estimate to hack off and re-render, patch up floor, carry out minor repairs to walls as necessary, and re-paint, at an estimated cost of £1075. The Clerk informed members that the final cost of the pedestrian shelter at Bowling’s Corner had been £3624, and a similar one at Sardis would probably cost a comparable amount. Members decided to go with the refurbishment on the basis of the estimate provided (proposer C’lir Alun Williams, seconder C’lir Laurence Price).

Discussion of remedial works needed to Burton Ferry noticeboard

Matter to be placed on agenda for September, with a view to possible renewal or relocation of noticeboard. In the meantime, Clerk to obtain costings on new noticeboards.

Discussion of arrangements for siting of new seat, Burton Ferry

C’lir Laurence Price had the replacement seat, but needed the concreting of the slab to be arranged. Clerk to ask C’lir Rob. Summons to try and arrange a new slab via P.C.C.

Discussion of problem with blocked drain opposite Jolly Sailor

The Clerk reported to Members on the actions taken. The hole and damage to the road drain had been reported to Western Power, and subsequently repaired and reinstated by them. However, it had been noted that the drain appeared to be blocked. This had been reported to P.C.C., who were currently investigating this. Members requested that the Clerk contact Mr. Glyn Edwards and Mr. Chris. Campbell to inform them of the actions taken, and current situation.

Discussion of school hedgebank, Houghton

C’lir Paddy McNamara had received a verbal request from the owner of the adjacent property for permission to remove stumps, etc. from the hedgebank on the boundary between his property and the common land. Members carried out an immediate site visit. There was some uncertainty as to the exact location of the common land boundary. Members agreed that the person should be invited to put their request in writing for consideration at the next meeting. C’lir Laurence Price undertook to convey this to him. In the meantime, Clerk to investigate the exact common land boundary, and check if the work would need Welsh Government approval.

Any other business

Scott Sinclair. C’lir Sinclair informed Members that he had resigned as governor of Cleddau Reach School.

Minibus hire company, Meadow Park. C’lir Iain Wood had received complaints from neighbours about obstruction and problems from parking of around four minibuses in connection with a business being run from an address in Meadow Park. C’lir Wood had been told that when the neighbour contacted P.C.C. about the matter, they had been told that it was not a matter for P.C.C. to involve itself in. The Clerk suggested that the neighbours should be advised to report it again to Planning Enforcement to ask for an investigation to be logged.

Fibre-optic telegraph post, Vale Road. C’lir Laurence Price mentioned a problem with a pole that was leaning over to a significant degree. He said that this had been reported to the company concerned, but no action had yet been taken to correct it.

Plaque for Terry Morgan. Members were informed that C’lir Derek Jones had obtained the plaque as requested, which was now in situ at the pedestrian shelter at Bowling’s Corner.

Public Forum

There were no members of the public in attendance.

The meeting ended at 8-40pm. Next meeting, Wednesday 6th September 2017