

## **BURTON COMMUNITY COUNCIL**

### **Minutes of the monthly meeting held at the Jubilee Hall, Houghton on Wednesday 25<sup>th</sup> January, 2017**

**Present:** Cllrs Paddy McNamara (Chairman), Derek Jones, Scott Sinclair, Iain Wood, Nia Phillips, Michael Pettit, Alun Williams, John Mathias; Peter Horton (Clerk).

**Apologies:** C'llrs Rob Summons, Terry Morgan, Laurence Price.

#### **Declarations of known interests**

None.

#### **Minutes of November monthly meeting**

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'lr John Mathias, seconder C'lr Alun Williams).

#### **Matters Arising**

**Merlin's Bridge traffic problems.** C'lr Alun Williams raised the possibility of contacting other affected Community Councils. Clerk to write to local Community Councils affected, along both the Pembroke and Milford Roads, to inform them of the comments made by the Trunk Road Agent. Clerk to check the planning consent for the college extension for any relevant planning conditions, and report back to next meeting.

**Bollards, Houghton Green.** Members were informed that the work had been completed.

**Tree for Clare Zawadzki.** This had been planted in the playing field, the work having been arranged and carried out by C'lr Paddy McNamara. Members were all in agreement that this had been the right decision. Clare's family had been very appreciative of the gesture. Members thanked C'lr Paddy McNamara for the work carried out.

**Burton School.** Recovery of items of community interest in hand with C'lr Laurence Price.

**Bus shelter maintenance.** The Clerk had made the arrangements with One Stop Property Services Ltd., but had yet to receive final confirmation from them. Clerk to chase this up.

**Jubilee Hall.** The Clerk had been unable to obtain any information relating to the whereabouts of the deeds to the Village Hall. The planning consent for the hall had been submitted by the Village Hall Committee, naming themselves as the landowner. It was agreed by Members that there was no further involvement that the Community Council could have in the matter. C'lr Nia Phillips to report back to Hall Committee accordingly.

#### **Planning**

There were no plans for discussion this month.

#### **Correspondence**

- 1) Planed – Information re. Festivals and Events Guide 2017 – noted, and Clerk to place the information in the noticeboard.
- 2) Paul Davies A.M. – Posters of advice surgeries 2017 – Clerk to place in noticeboards.
- 3) Spott (by email) – information on volunteer dog-walking service – Clerk to place information in noticeboards when available.
- 4) P.C.C. – Invitation to forthcoming '21<sup>st</sup> Century Housing' event to be held at 7pm, February 6<sup>th</sup> 2017, venue County Hall Haverfordwest – noted, and C'lr Scott Sinclair indicated that he might possibly be able to attend.
- 5) 1<sup>st</sup> Johnston Scout Group – invitation for Member(s) to join their Hall Committee – Clerk to reply to say that the matter is under consideration. Letter to mention the offer of the playing field to them for use by the scout group by arrangement.

- 6) C’llr Terry Morgan – Request for dispensation due to convalescence from recent period of ill health – unanimously agreed by Members.
- 7) St. Mary’s Parents’ & Toddlers’ Group – accounts – dealt with in agenda item.
- 8) C’llr Paddy McNamara – email noting removal of culvert barriers on Rhoseferry Road – Clerk to write to P.C.C. to request reinstatement of the missing barriers at the location approximately 100yds west of the turning to Benton Castle, on the bend in the road.

**Accounts**

**Payments**

|  |   |         |
|--|---|---------|
| Clerk’s expenses (postage, stationery, etc.) | : | £ 94-73 |
| Wales Audit Office (2015/16 audit fee)       | : | £186-75 |
| Nia Phillips (Plaque)                        | : | £120-00 |
| Toddler Group                                | : | £450-00 |

**Defibrillator fund**

|                                   |   |      |
|-----------------------------------|---|------|
| Income received from Jolly Sailor | : | £500 |
|-----------------------------------|---|------|

Clerk to send receipt to them.

**Review of Clerk’s salary / expenses**

Members agreed that the Clerk’s salary should be linked to the S.L.C.C. recommended rate of £12-564/hr, effective April 2017, and henceforth to be pegged to this scale. Also, Clerk to be eligible to claim mileage for attending Community Council meetings at the normal rate of 45p/mile. Agenda item for next month to review / amend contract of employment accordingly.

**Precept for 2017/18**

Precept was set at £7,400, based on the budget review / forecast prepared by the Clerk.

The above items were agreed by Members (proposer C’llr Derek Jones, seconder C’llr Michael Pettit).

**Discussions of details concerning defibrillators, including care of dvds and heating units.**

Two training dvds to be kept by Clerk, and three kept in the Village Hall. Clerk to be point of contact for anyone interested in borrowing a disc.

**Discussion of works needed on playing field**

**Pavilion.** It had been arranged that Locke Bros. would take away the pavilion, with the Cricket Club paying for this. The contractor would then provide a quotation for subsequent reinstatement of the area. C’llr Paddy McNamara to arrange for them to forward their quotation to the Clerk, who would then circulate it to all Members for comments / agreement prior to the work being carried out.

**Football nets.** Members thanked C’llr Nia Phillips for obtaining these. They were now in place, and already proving popular with local youngsters. C’llr Nia Phillips to email the receipt / invoice to the Clerk for the accounts records.

**Possible car parking area.** It was agreed that the ditch outside the site should be cleared out, and a land drain installed through the boundary hedgebank. Once it was seen how effective this proved to be, a decision could be made on possible use of the area for car parking. C’llr Paddy McNamara to make these arrangements.

**Grass cutting.** Members were informed that a generous offer had been made by the cricket club to care for the grass-cutting, using their cricket mower. Members were appreciative of this, felt it would be a good arrangement, and that a periodic donation of, perhaps, £100 per year or so might well be appropriate, to be paid sometime over the summer. .

**Discussion of works needed on Houghton Green**

Members discussed the need for a new information board. C’llr Paddy McNamara to look into this. Also, Clerk to consult in County Hall regarding any possible routes there to getting a new

board made up. Members noted the importance of ensuring that any proofs should be made available for viewing / approval by Members prior to a board being made up.

#### **Discussion of needed grounds maintenance around bus shelters**

C’lir Alun Williams to obtain price for render repairs and re-painting of the Sardis bus shelter, to be carried out once the clearance work was complete. Clerk to chase up the clearance so this could be put in hand as soon as possible. Matter to be placed on the next agenda for follow-up.

#### **Discussion of traffic problems at Ashdale Lane end of New Wells Road**

The Clerk had passed the additional comments / suggestions to P.C.C. A reply was awaited to the request for their input. Clerk to chase this up.

#### **Discussion of matters concerning Village Hall.**

Dealt with in Matters Arising. C’lir Nia Phillips indicated that she might well step down as Community representative on the Village Hall Committee, and volunteer for membership of the Scout Group Hall Management Committee instead. Final decision on this, including the timing of any change, left with C’lir Nia Phillips for action as and when she was ready.

#### **Discussion of speed survey carried out at Burton Ferry**

Clerk to request results of speed survey carried out recently at Trinity Terrace. Matter to be placed on agenda for next month.

#### **Discussion of grant request from St. Mary’s Parents’ and Toddlers’ Group**

Members were in agreement to support the group. A donation of £450 agreed, which was formally approved in ‘Accounts’. Cheque given to C’lir Michael Pettit to be passed on.

#### **Any Other Business**

**Allotment plots at Hill Mountain.** C’lir Derek Jones mentioned that there were currently two vacant allotments. Clerk to place notice about this on the webpage. C’lir Nia Phillips to obtain contact details for any interested persons, and pass these to the Clerk for inclusion in the notice.

**Bus stop.** C’lir Iain Wood had been asked about the possibility of a new bus stop close to the car park by the Cleddau Bridge. Matter to be placed on the agenda for discussion in February.

**Ownership of land, well, triangle of land near Trinity House.** C’lir Scott Sinclair raised this as a possible issue needing discussion. It was agreed that C’lir Sinclair would advise the Clerk if it was felt necessary to place the matter on the February agenda for discussion. C’lir Sinclair also gave advance apologies for the February meeting.

**Toilet block, Burton Ferry.** Questions were raised regarding the closure of the toilet block. It was explained that P.C.C. only funds the maintenance and cleaning of the block over the Spring, Summer and Autumn periods. Any opening at other times would need to be fully funded by the Community Council.

**Mud on road.** C’lir Michael Pettit raised the issue of mud on the road coming from the leek field just outside Burton. C’lir John Mathias mentioned that he knew the person responsible for this, and would speak to them about the matter.

**Footpath, Sardis – Hill Mountain.** C’lir Alun Williams raised concerns about the poor condition of the path, with encroaching vegetation and mud obstructing it. Matter to be placed on agenda for discussion next month.

#### **Public Forum**

There were no members of the public in attendance.

The meeting ended at 8-40pm. Next meeting, Wednesday 22<sup>nd</sup> February 2017, 7pm.